

ASPIRA, INC. OF NEW JERSEY

BOARD OF DIRECTORS

NOVEMBER 19, 1968

MINUTES

PRESENT

Margarita Schenaville
Rolando Torres
Emuel Cidreón
Margaret Rosendo Rivera
Carlos Hernández
Edui Nieto
Jesus Lopez
Maria Encicla Hernández
Rafael Valencia
David Rivera
Maria Viquez-Rodríguez-de Soto

ABSENT

María Rios
Ruth Lago Alvarez
Elsa Padua-Wernick
Liane Maldonado-Carvajal
Lucia Zavala

1) WAIVER OF NOTICE

There was unanimous agreement that adequate notice was given concerning Board meeting.

2) APPROVAL OF MINUTES

Edui Nieto moved to approve the minutes of the September Board meeting. The motion was seconded by Carlos Hernández. The motion passed unanimously.

3) PROGRAM COMMITTEE - CHAIR, MARIA ENCIKLA HERNANDEZ

Ms. Hernandez reported that the Committee met on October 27th and the following were the major deliberations of the meeting.

a) The fundraiser for Paterson was postponed by Ms. Hernandez until further notice.

b) PROPOSED DEVELOPMENT COMMITTEE

The Committee expressed their interest in proposing that a Development Committee be established to deal with fundraising and related activities.

David Rivera and Liane Maldonado will work on a description and estimate for the Committee for review by Program Committee at the December 13th. The final draft will be presented to the Board for consideration at the January Board meeting.

c) ALIBI DANCE

According to David Rivera, Julia Lopez of Ashmun Beach expressed an interest in the Alibi Dance proposed but has not made a firm commitment. Mr. Lopez wants to meet with representatives from ASPINA. Margda Rivera proposed that a meeting be held to discuss possible alternative funding prior to the December 13th Program Committee meeting. It was also felt that Program Committee met focus on cultivating the Alibi Association in the past year and that this must become a priority item for 1969-70.

4) UNITED WAY OF PENNSAUX VALLEY

Based on a letter sent by United Way (see attached) and discussion of the Committee and further discussion of the Board on the manner in which this new membership was going, Maria Mercado moved for a letter from the Chair of the Board to United Way addressing the allegations, and requesting a meeting with the Standards Committee.

In addition, she moved to sever relations with United Way of Pennsauk Valley until the Patuxent Center reestablished financial stability.

The motion was seconded by Samuel Clemon and voted upon unanimously.

a) UNIONISM

The ASPFA members will be on March 21st at the Quality Inn. A speaker is still needed to address the topic "Corporate Responsibility and Community Partnership."

f) BOARD RETREAT

Mrs. Mercado stated that the Committee felt strongly that a retreat is needed once again to establish long range goals and to assess progress of purpose of the Board and Organization.

Margie Rivers is looking into places for the Retreat and to date has gotten a price of \$130.00 per person at the Continuing Ed Center (lowest price). Further research will be done at the December 17th Committee meeting. However, the dates recommended for the Retreat are January 16th and 17th.

Margie Rivers moved to accept that a Retreat be held January 16th and 17th. Samuel Clemon seconded the motion. The vote was unanimous.

Samuel Clemon moved to accept the Program Report seconded by Margie Schewerrie, and voted upon unanimously.

4) FINANCE COMMITTEE - CHAIR, CARLOS RODRIGUEZ

a) Financial Audit 1980-86

Dr. Hernandez stated that the Committee has attempted to have revisions made to the Financial Statement since the presentation by Mitchell/Fine to the Board in September.

According to the auditors the wording of the letter of management could not be changed because it is a boiler plate that is used in preparing the Internal Controls Statement for a government compliance audit (pg. 9 & 10).

The auditors also asked that ASPFA feel comfortable with the wording and that it is not detrimental but standard bureaucratic language.

ASPFA did however negotiate the inclusion of existing systems in the section on observations. Based on the fact of these changes were made and that the Board can be encouraged by the audit financial picture for 1980-86, Dr. Hernandez moved that the Financial Audit and Statement for 1980-86 be approved. The

motion was seconded by Samuel Cistron and every member present which constituted majority (10 out of 13) voted unanimously in favor of the motion to accept the 1985-86 Audit and Statement.

60 Annual Budget 1986-87

Dr. Hernandez stated that a second revised budget was sent to the Board which incorporated changes recommended by the Committee and revised by the staff.

Dr. Hernandez asked for questions or comments. There being no questions Dr. Hernandez moved that the 1986-87 Budget be accepted. The motion was seconded by Yolanda Torres and every member present which constituted a majority (10 out of 13) voted to accept the 1986-87 Budget.

Mr. Rafael Valentin asked that a meeting with Maria Diaz to discuss possible property acquisition which should become a major priority for Finance since ASPERA has to move out of its present facility by March 31, 1987.

70 EXECUTIVE DIRECTOR'S REPORT

Maria Viazarrendo-De Soto reported that John Murphy from Accountants On Call had been contacted to acquire to the fiscal duties in Mr. Ogb's absence. Maria Viazarrendo-De Soto reported that Mr. Murphy, a retired comptroller with over 30 years of experience in finance was doing a significant job as can be imagined.

In addition Grace Meres who had been an Intern during the Spring was hired as a full time bookkeeping Clerk to alleviate the work load in the fiscal department. This is a recommendation that has been made by auditors over the past three audits in order to ensure timely posting and report preparation.

Maria Viazarrendo De Soto announced that Victoria Ogb have given birth to a girl in the middle of October. The Chair recommended that flowers be sent to her on behalf of the Board.

The 1985-86 annual report is in the hands of PUEC for printing and layout. ASPERA hopes to have the document ready for distribution by end of January.

The Friends of ASPERA in Camden hosted a reception for ASPERA at Rutgers. Mayor Prieto of Camden and other officials pledged their support to extend the establishment of an ASPERA Program in Camden by July 1, 1987.

In addition, efforts for a Tieson program are being coordinated by Rafael Valentin. A meeting is scheduled with community representatives on November 14th.

Pasaden County is holding its own. Maria Viazarrendo-De Soto feels that both city governments will come through.

In the meantime a temporary counselor will be brought on board to restore services to Pasadena and John F. Kennedy schools since this is such a critical time for them. Riverside High School is moving along nicely with the Counselor maintaining the momentum.

End of Report

The Chair reminded Board of Committee meetings December 17, 1986.

5:00 - 7:00P.M. - Program Committee

7:00 - 9:00P.M. - Finance Committee

Real Estate moved to adjourned meeting. Motion was seconded by David Rivera. Business approval was given.

DEMITTED BY:



MARIA VILLARONDO-DE NETA
Executive Director

APPROVED BY:



Samuel Clinton
(Acting Secretary for meeting
of November 1986)

MDR/ea